

Customer Support Guide

Licenses and Profiles



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Package	Version	Date
HCM	18.50	03/04/2017
	19.19	25/07/2017
	21.11.4	08/03/2018

Purpose

This guide explains licensing and profiles. For detailed information please refer to the Sage Business Cloud People Profile and Permission Sets guide which can be found in;

[Sage Business Cloud People Support](#)

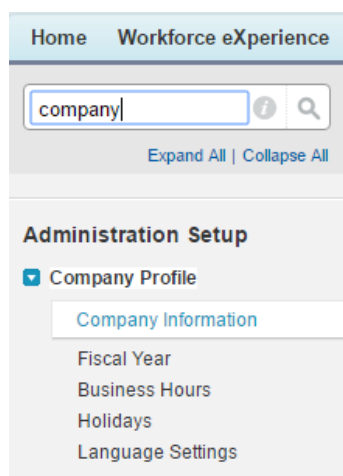
Rationale

This mini guide will answer questions such as;

- How can I check how many licenses we have available?
- Why are there different Salesforce licenses?
- Which license relates to which profile?
- How can we order more licenses?

How can I see how many Salesforce Licenses our company has available?

Navigate to **Setup**
 Select **Administration - Company Profile - Company Information**



Scroll to the **User Licenses** section, license allocation is displayed.

User Licenses		Buy More Licenses	User Licenses Help ?		
Name	Status	Total Licenses	Used Licenses	Remaining Licenses	Expiration Date
Salesforce	Active	6	5	1	01/04/2018
Chatter Free	Active	5,000	1	4,999	01/04/2018
Salesforce Platform	Active	76	69	7	01/04/2018
Chatter External	Active	500	0	500	01/04/2018

Why are there different Salesforce Licenses?

To enable specific Salesforce functionality for your users, you must choose one user license for each user. A user license determines the baseline of features the user can access. You assign user permissions for data access through a profile and optionally one or more permission sets.

Profiles supplied with Sage Business Cloud People Support

Each Profile is assigned to a License type.

Fairsail HR Administrator

Wide ranging permissions to enable comprehensive support for a Sage Business Cloud People Support implementation. Full access to all HCM, Recruit and Payflow objects. This profile requires a **Salesforce** license.

Fairsail HR Manager

Permissions to enable the HR Manager to maintain HR records for their departments, and to view top level Team Member records for other employees through the HR Manager's Portal. Access to HCM, Recruit, and Payflow objects. This profile requires a **Salesforce** license.

Fairsail Platform Team Member

Permissions for Workforce Experience Users. This profile requires a **Salesforce Platform** license.

Fairsail Recruit Administrator

Full access to all Recruit objects. This profile requires a **Salesforce** license.

Fairsail Recruit Manager

Permissions and access to enable support of recruitment activity. This profile requires a **Salesforce** license.

How can we order more licenses?

If you need to order more licenses send an email to orders@sagepeople.com

Related Documentation

[Profile and Permissions](#)
[Create a User Record](#)